



# SHRM Certification Class Registration Form



Name				
		First	Middle	Last
Mailing Address				
Organization				
Business Address				
Contact Number				
Email Address				
Are you a SHRM Member?		<input type="checkbox"/> Yes If yes, please provide the email used with your SHRM Membership.		
		<input type="checkbox"/> No		
<b>Which SHRM Certification Exam are you seeking to prepare for?</b>				
<input type="checkbox"/> SHRM-CP (Certified Professional)		<input type="checkbox"/> SHRM-SCP (Senior Certified Professional)		
<ul style="list-style-type: none"> <li>The Certification Exam fee is not included in the Certification Class Fee.</li> <li>The exam fee and exam date must be processed and scheduled through SHRM National.</li> <li>To verify eligibility for the SHRM-CP or SHRM-SCP exam and associated fees, please visit the following:               <ul style="list-style-type: none"> <li><a href="https://www.shrm.org/credentials/certification/eligibility-criteria">https://www.shrm.org/credentials/certification/eligibility-criteria</a></li> <li><a href="https://www.shrm.org/credentials/certification/exam-options-fees">https://www.shrm.org/credentials/certification/exam-options-fees</a></li> </ul> </li> </ul>				
<b>Which SHRM Certification Course are you registering for?</b>				
<input type="checkbox"/> Saturdays: May 16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup> , & June 6 <sup>th</sup> , 2026 Duration: 9:00am – 4:00pm (1 hour lunch)		<input type="checkbox"/> Saturdays: October 3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , & 24 <sup>th</sup> , 2026 Duration: 9:00am – 4:00pm (1 hour lunch)		
<b>Which SHRM Certification Test Window are you preparing for?</b>				
<input type="checkbox"/> First Testing Window: <ul style="list-style-type: none"> <li>May 01, 2026 – July 15, 2026</li> <li>Applications Accepted: January 05, 2026</li> <li>Application Deadline: May 26, 2026</li> </ul> (Exam application deadlines close at 11:59 PM EST)		<input type="checkbox"/> Second Testing Window: <ul style="list-style-type: none"> <li>December 01, 2026 – February 15, 2027</li> <li>Application Accepted: June 03, 2026</li> <li>Application Deadline: December 24, 2026</li> </ul> (Exam application deadlines close at 11:59 PM EST)		
<b>SHRM Certification Course Location, Resources, Requirements, &amp; Fees</b>				
Course Location:	Location to be determined and communicated in advance to all registered participants.			
Instructor:	Dr. John Rivera			
Course Resources:	<p>The certification class includes full access to the SHRM Learning System, which is yours to keep long after the program ends. Led by an experienced SHRM-Certified HR practitioner, this comprehensive course guides you through an in-depth review of the current SHRM Body of Applied Skills &amp; Knowledge (SHRM BASK) and equips you with the knowledge and confidence to pursue your SHRM-CP or SHRM-SCP credential.</p> <p>For more information about the SHRM Learning System, visit <a href="https://www.shrm.org/credentials/certification/exam-preparation/shrm-learning-system">https://www.shrm.org/credentials/certification/exam-preparation/shrm-learning-system</a>.</p>			

Participation:	<ul style="list-style-type: none"> <li>• There must be a minimum of 5 participants registered for each certification class.</li> <li>• Participants registered are highly encouraged to attend all sessions as set by the chapter and the facilitator. Each session is specifically structured to address the SHRM Body of Applied Skills and Knowledge (SHRM BASK).</li> <li>• Click here to view the latest version: <a href="#">2026 SHRM BASK</a></li> </ul>
Course Fee:	<p>\$950.00</p> <ul style="list-style-type: none"> <li>• Payment for the 1<sup>st</sup> Certification Class Session is due no later than May 08th, 2026.</li> <li>• Payment for the 2<sup>nd</sup> Certification Class Sessin is due no later than September 25<sup>th</sup>, 2026.</li> <li>• Seating is limited, and registration is not complete until payment is received.</li> <li>• No refunds will be given after the payment due dates for each Certification Course.</li> <li>• Cash or Check is accepted and can be remitted to the following locations: <ul style="list-style-type: none"> <li>○ Health Services of the Pacific (adjacent to Capitol Kitchen Restaurant on airport road)</li> <li>○ Make checks payable to SHRM Guam Chapter</li> </ul> </li> </ul>

**Please return this form, along with payment to SHRM Guam Chapter. For any inquiries, please contact us via email at [shrmguam@outlook.com](mailto:shrmguam@outlook.com) or [guam.shrm@gmail.com](mailto:guam.shrm@gmail.com) .**

**I understand and accept the terms and conditions of participating in the SHRM Certification Preparation Course.**

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**Participant Signature**

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**Date**